



Job Title:	EHSS/QAQC Technician	Job Category:	Essential
Department/Group:	EHSS/QAQC	Location:	300 Refinery Road
Position Type:	Full-Time	FLSA Status:	Non-Exempt
Reports to:	EHSS/QAQC Coordinator		

Applications Accepted By:

FAX OR E-MAIL:

606-679-6303 or avickery@continentalrefiningco.com

Subject Line:

Attention: HR

MAIL:

Hiring Manager

Continental Refining Company LLC

300 Refinery Road

Somerset, KY 42501

Job Description

ROLE AND RESPONSIBILITIES

This is an **Essential Position**. Essential personnel are defined as employees required to be reachable at all times, to ensure the operation of essential functions or department. This includes emergencies and shutdowns. Failure to comply by an essential employee will result in corrective action, up to and including termination of employment.

The EHSS/QAQC Technician provides support to Management in fulfilling the responsibilities of the EHSS Department. This position will primarily be performing work related to environmental, health, safety and security but will assist with quality control as necessary.

- Primary duties will be related to assisting with the development and maintenance of Environmental, Health, Safety and Security Programs.
- Understand OSHA and EPA regulations and related federal, state and local requirements.
- Support and Maintain compliance with all applicable regulations. Report any deviations to the EHSS Manager.
- Assist with training personnel on EHSS Programs and related topics.
- Assist with laboratory testing, maintenance of equipment and other laboratory needs, as necessary.
- Effectively documents communications.
- May be required to perform hazardous sample shipping activities.
- Understand OSHA and EPA regulations and related federal, state and local requirements.
- Evaluate current EHSS programs and activities to ensure compliance with all government agencies and related regulations.
- Conduct regular inspections/audits during operations and maintenance work to ensure compliance with EHSS regulations/requirements. Report any deviations to the EHSS/QAQC Coordinator, Plant Manager, or Refinery Manager.
- Assist in the development of EHSS policies, procedures, and work instructions in compliance with legal requirements, industry standards and best practice and once approved, communicate same to maintenance and operations personnel to ensure that they are aware of company standards.
- Prepare and submit required regulatory reports to agencies
- Manage waste disposal on property.
- Conduct auditing, reporting, and recordkeeping as required by company policy, regulations, and permits.
- Enforces the identification, safe use and/or handling of hazardous materials used/found in the plant. Develop safe use strategies/work practices and opportunities to eliminate or minimize the use of hazardous materials. Ensures proper labeling and storage of hazardous materials.

- Ensures emergency response planning for plant emergencies involving hazardous material/wastes. Assists in the inspection and maintenance of response equipment and supplies.
- Other duties as assigned and trained.
- Assist with tasks as requested by Management.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- A high school or GED required. A college degree in related field is preferred (Chemistry, Environmental Engineering or Environmental Science)
- Must have 1-3 years of experience in a quality control laboratory OR 2 years of college in the field of chemistry or sciences OR 1-3 years related work experience with EPA and OSHA.
- Experience in process plant environment, preferably in chemicals, biofuels or petrochemical production preferred.

KNOWLEDGE, SKILLS AND ABILITIES

- Excellent communication skills, written and verbal.
- Excellent analytical and problem solving skills
- Skilled in Microsoft Office (Word, Excel, PowerPoint, Outlook, etc.)
- Must be a team player, possessing analytical skills and excellent communication skills.
- Must have excellent time-management and organizational skills.
- Ability to analyze and solve problems on both an individual level and by a collaborative manner in a group or team setting.
- Experience with computerized equipment and controls and aptitude to learn company specific programs.
- Adheres to the company standard of safety, neatness, and cleanliness
- Working knowledge of feedstock and biodiesel processing, as well as BQ-9000 requirements.
- Ability to understand instructions and underlying principles
- Ability to reason and make sound judgement
- Ability to work independently or as part of a team.
- Mental alertness at all times to ensure safety and accuracy.
- Ability to interpret a variety of instruction provided in written, oral, or in a diagrammatic manner.
- Ability to troubleshoot and problem-solve under pressure/deadlines.
- Ability to adapt to changing situations and to handle competing demands with flexibility.
- Understanding of safety requirement, and able to respond to normal hazards and take appropriate precautions.
- Understanding of EPA, DOT, OSHA, and other federal, state and local regulations commonly associated with biodiesel manufacturing.
- Ability to read, write and speak English.

PHYSICAL REQUIREMENTS/WORK ENVIRONMENT

THE PHYSICAL DEMANDS DESCRIBED HERE ARE REPRESENTATIVE OF THOSE THAT MUST BE MET BY AN EMPLOYEE TO SUCCESSFULLY PERFORM THE ESSENTIAL FUNCTIONS OF THIS JOB. REASONABLE ACCOMMODATIONS MAY BE MADE TO ENABLE INDIVIDUALS WITH DISABILITIES TO PERFORM THE ESSENTIAL FUNCTIONS.

- While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms; talk or hear; and taste or smell.
- The employee frequently is required to stand, walk, and climb or balance.

- The employee is occasionally required to sit and stoop, kneel, crouch, or crawl.
- Employee will also need the ability to lift, carry, pull, and push from between 10-100 lbs.
- May be required to drive a vehicle or move equipment.
- Must be able to differentiate shades and colors for titrations and color tests.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.
- Continuously standing on concrete floor
- Ability to manage contact/exposure to chemicals ordinarily found in a biodiesel facility.
- Ability to tolerate extended periods of physical effort.
- Must pass pulmonary testing and remain clean shaven at all times to wear respirator when job requires of in case of emergency.

THE WORK ENVIRONMENT CHARACTERISTICS DESCRIBED HERE ARE REPRESENTATIVE OF THOSE AN EMPLOYEE ENCOUNTERS WHILE PERFORMING THE ESSENTIAL FUNCTIONS OF THIS JOB.

- The employee is regularly exposed to outside weather conditions; during daylight hours and times of darkness. The employee is frequently required to perform duties during inclement and occasionally severe weather. The employee has potential exposure to fumes, dusts, mists, vapor, acids and caustics. There is potential exposure to hot surfaces and live steam. The employee will be working around pressurized vessels and piping which contains heated combustible and flammable materials. There is a risk of electrical shock. The employee is occasionally exposed to moving mechanical parts and high, precarious places. Duties may include entry into permit-required and non-permit-required confined spaces. Bump and impact hazards are present in the form of vessels, piping, stationery/moving machinery, and vehicular traffic. The noise level in the work environment is usually moderate and occasionally high. A potential exist for fire, explosion, or catastrophic release of toxic chemicals.

ADDITIONAL NOTES

[Type any additional notes if needed.]

Reviewed By:	Amber Vickery	Date:	July 15, 2021
Approved By:	Megan Rawlins/Kris Gibson	Date:	July 15, 2021
Last Updated By:	Amber Vickery	Date:	July 15, 2021